

# Explanation of the Budget tab

Using the KCW – WPM buttons

There are two tables on the budget tab –  
Actual, Reported.

- First step is to login to the KCW at: <http://khap.kdhe.state.ks.us/public/kcw/>.
- After login, go to the Grant Mgmt Homepage.
- Find the appropriate grant.
- Press the "WPM" button.
- Go to the **Budget** tab on the Work Plan Summary homepage.

# Exploring the Budget tab - Actual



## Welcome to the Kansas Clean Waters System

### Work Plan Summary

**Grant ID:** 678  
**Grant Title:** This grant is for training purposes. 6-22-11  
**Start Date:** 9/1/2011  
**End Date:** 12/31/2012  
**Adv. Payment:** 20%  
[Return to View All Grants Home Page:](#) [Click Here](#)

Select "Actual"

Select the Project ID

Project ID's and Funding:

Project IDs:   Type:

The Actual budget shows the totals from the budget in the PIP(original Budget), Advance & Final payments, affidavits, any additional funds(supplements), and the total funds remaining to pay out.

Disregard these columns.

Program Budget: Whole Dollar Amounts Only					
Category	Total	Grant	Match	Pending Total	Match
Original Budget		27500.00			
Advance		0.00			
Final		0.00			
Affidavits		-19750.00			
Supplements		10000.00			
Amendments		0.00			
<b>Column Totals:</b>		<b>17750.00</b>	<b>18500.00</b>	<b>27500.00</b>	<b>18500.00</b>

# Exploring the Budget tab - Reported

## Work Plan Summary

Grant ID: 678  
 Grant Title: This grant is for training purposes. 6-22-11  
 Start Date: 9/1/2011  
 End Date: 12/31/2012  
 Adv. Payment: 20%  
[Return to View All Grants](#)  
[Click Here](#)

Select Project ID

Select "Reported"

This table is broken down into categories and is a running total of all transactions performed by the Coordinator. In the orange "Total" column is the total left to be reported upon.

Project ID's and Funding: **2011-W056** Type: **Reported**

Category Type	Original Grant Amount		Amendments		Supplements		Affidavits		Total		Pending Total	
	Grant	Match	Grant	Match	Grant	Match	Grant	Match	Grant	Match	Grant	Match
Personnel	2000.00	1500.00	2500.00	0.00	10000.00	0.00	-4000.00	-1000.00	10500.00	500.00		
Fringe Benefits	350.00	0.00	0.00	0.00	0.00	0.00	-100.00	0.00	250.00	0.00		
Travel	150.00	0.00	0.00	0.00	0.00	0.00	-150.00	0.00	0.00	0.00		
Equipment Purchases	6000.00	4000.00	-2500.00	0.00	0.00	0.00	-2800.00	-2000.00	700.00	2000.00		
Supplies	4000.00	2000.00	0.00	0.00	0.00	0.00	-2700.00	-1000.00	1300.00	1000.00		
Contractual Services	15000.00	11000.00	0.00	0.00	0.00	0.00	-10000.00	-6000.00	5000.00	5000.00		
Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Indirect (Not to exceed 10% of the Grant Total)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-5000.00	0.00	-5000.00		
<b>Column Totals</b>	<b>27500.00</b>	<b>18500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10000.00</b>	<b>0.00</b>	<b>-19750.00</b>	<b>-15000.00</b>	<b>17750.00</b>	<b>3500.00</b>		

Disregard these columns